



**ILEMBE DISTRICT MUNICIPALITY
ILEMBE UMASIPALA WESIFUNDA**

iLembe District Municipality is strategically positioned for Developmental and Economic potential in KZN. The Municipality subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act: 55 of 1998

INTERNAL & EXTERNAL VACANCY

DEPARTMENT of CORPORATE SERVICES

SECURITY OFFICER

TASK GRADE 07: (R180 079.29 – R233 752.23) P.A

MINIMUM REQUIREMENTS:

- A valid Grade 12 Certificate.
- Minimum 3 years relevant experience;
- Grade A Security Management.
- Competency certificate / Firearm License
- Selection process will include vetting and security clearance.

COMPETENCIES

- Must have no criminal record.
- Valid Firearm competency.
- Safety & Security inclined.
- Computer literate and able to communicate in English and Isizulu.
- Must be in possession of valid Competency certificate / Firearm License.
- Must have a valid Driver's Licence.

RESPONSIBILITIES:

- Monitoring of work of the service provider for the municipality.
- Ensuring adequate safety and security in municipal buildings in accordance with applicable policies, standards and procedures.
- Coordinates an ongoing risk/threat assessment and undertakes precautionary measures according to security and safety regulations for the Municipality.
- Responsible for escorting dignitaries/government officials to various meetings, conferences etc.
- Ensures the protection of the buildings all the times.
- Checking all municipal buildings and report thereon relating to safety and security.
- Undertake any task as and when requires by the official having authority to do so.

BENEFITS: 13th Cheque, Generous Leave, subsidised pension, medical aid, additional provident fund and home ownership scheme subject to certain conditions.

Kindly forward your application letter together with your detailed Curriculum Vitae and **certified copies** of your qualifications, ID and valid driver's licence to: The Municipal Manager: iLembe District Municipality, P. O. Box 1788, KwaDukuza, 4450 or hand deliver at iLembe House, 59/61 Mahatma Gandhi Street, KwaDukuza.

All administrative enquiries are to be directed to **Manager Human Resources: Mr. GM Nzuza on (032) 437 9348/9524**. The closing date for the submission is **30 June 2023 @ 12h00**. **Please note:** Incomplete, faxed, emailed applications and applications received after closing date **WILL NOT** be considered. Should you not be contacted by this office within three (3) months of the closing date, kindly consider that your application was not successful. Application forms are available on the iLembe District Municipal Website www.ilembe.gov.za or at iLembe House, 59/61 Mahatma Gandhi Street, KwaDukuza.

**SD MBHELE
MUNICIPAL MANAGER**