

	REQUEST FOR FORMAL WRITTEN QUOTATION DATE: 03 DECEMBER 2021
TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES	MS P.DLAMINI—philile.dlamini@ilembe.gov.za 032 437 9536
ADMINISTRATIVE ENQUIRIES	Ms. N.Gumede – 032 551 8751
REFERENCE	HR/017721/2021
CLOSING DATE & TIME	10 DECEMBER 2021

Kindly submit (on your company letterhead); a written price quotation for the following items:-

ITEM NO.	QUANTITY	DESCRIPTION
1.	60	<p>REQUEST FOR QUOTATION FOR SERVICE PROVIDER TO CONDUCT TRAINING SESSION FOR 67 IDM EMPLOYEE—HANDLING HAZARDOUS MATERIAL SKILLS PROGRAMME</p> <p>-SAQA ID :244061 -NQF LEVEL 1 -INCLUDE COMPETENCY ASSESSMENT</p> <p>AS PER ATTACHED TERMS OF REFERENCE.</p>

All bidders must PLEASE ensure that they have a clear knowledge of what they are quoting for.

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWA-DUKUZA** by no later than the closing date and time where they will be opened in public. No faxed or e-mailed quotations will be accepted.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT, vendors not registered for VAT with SARS will be treated as Non Vat vendors.
- Price(s) quoted must include delivery costs and a firm delivery period must be indicated
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations, 2017 Pertaining to Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 4 & MBD 6.1 (also available on www.ilembe.gov.za) must be scrutinized, completed and submitted together with your quotation.
- Notwithstanding the need to advance socio economic transformation objectives, the Municipality will ensure value for money and cost effectiveness, where necessary negotiations of the final prices will take place to ascertain that they are market related.
- Suppliers submitting quotation should be registered with Central Suppliers Database (CSD), CSD number must be submitted. If supplier is not registered they cannot be considered for evaluation. If supplier wants to be registered with CSD they must go to www.csd.gov.za and get themselves registered.
- In cases where the objective criteria is not applicable then in that event the successful provider will be the one scoring the highest points
- The tax clearance information (including unique PIN) submitted by the prospective bidders will be verified and all bidders whose tax matters are not in order upon verification will be disqualified from the bid

- Certified copy of BBBEE Certificated or Sworn Affidavit must be supplied together with quotation.

NB: No quotations will be considered from persons in the service of the state!

Failure to comply with these conditions will invalidate your offer. iLembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

NG KUMALO
MUNICIPAL MANAGER

All qualifications and part qualifications registered on the National Qualifications Framework are public property. If quoted, the South African Qualifications Authority (SAQA) should be acknowledged as the source.

**SOUTH AFRICAN QUALIFICATIONS AUTHORITY
REGISTERED UNIT STANDARD:**

Interpret material safety data sheets (MSDS) in order to address chemical safety in the workplace

SAQA US ID	UNIT STANDARD TITLE
244061	Interpret material safety data sheets (MSDS) in order to address chemical safety in the workplace

ORIGINATOR

Chemical Industries SGB

PRIMARY OR DELEGATED QUALITY ASSURANCE FUNCTIONARY

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FIELD		SUBFIELD		
Field 06 - Manufacturing, Engineering and Technology		Engineering and Related Design		
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular	Level 1	NQF Level 01	4
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2018-07-01	2023-06-30	SAQA 06120/18
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2024-06-30		2027-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre 2009 levels unless specifically stated otherwise.

This unit standard does not replace any other unit standard and is not replaced by any other unit standard.

PURPOSE OF THE UNIT STANDARD

Learners who demonstrate competence as described in the outcomes of this Unit Standard will understand the importance and practical application of Material Safety Data Sheets (MSDS) in a processing environment.

The qualifying learner is able to:

- Understand the purpose and structure of MSDS.

- Use MSDS to identify the main hazards associated with a substance in a processing environment.
- Use MSDS to identify the correct response to hazards associated with a substance in a processing environment.
- Use MSDS to describe the safe handling of a substance in a processing environment.

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

Learners accessing this unit standard will have demonstrated competence against numeracy and literacy at ABET Level 3 or equivalent.

UNIT STANDARD RANGE

- The typical context of this unit standard includes any processing environment, for example chemical-, minerals- or beverage processing.
- Range statements, which are applicable to the Unit Standard title, Specific Outcomes and Assessment Criteria are found beneath the applicable assessment criteria.

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Demonstrate an understanding of the purpose and structure of MSDS.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Overall purpose and applications of relevant MSDS are defined/listed in accordance with workplace policies and procedures.

ASSESSMENT CRITERION 2

The different sections of MSDS are identified and explained in accordance with every section's structure.

ASSESSMENT CRITERION 3

A simple explanation is given of the purpose of each section of the MSDS.

ASSESSMENT CRITERION 4

The Hazardous Materials Labelling System is described in accordance with international specifications.

SPECIFIC OUTCOME 2

Use MSDS to identify and describe the main hazards associated with a substance in a processing environment.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The section in the MSDS describing the hazards associated with a substance is identified according to instructions.

ASSESSMENT CRITERION 2

The impact of human skin or eye contact with a material is explained by using a MSDS according to instructions.

ASSESSMENT CRITERION 3

The impact of human inhalation or ingestion of a material is explained by using a MSDS according to instructions.

ASSESSMENT CRITERION 4

Flammability and explosion hazards of a material are described by using a MSDS according to instructions.

SPECIFIC OUTCOME 3

Use MSDS to identify the correct response to hazards associated with a substance in a processing environment.

OUTCOME RANGE

Learners should demonstrate the ability to locate the correct MSDS and indicate the required response within a short time in a simulated or actual workplace situation.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The MSDS are located and the correct sheet is identified according to instructions.

ASSESSMENT CRITERION 2

First aid measures for a material are described by using a MSDS according to instructions.

ASSESSMENT CRITERION 3

Fire fighting methods for a material are described by using a MSDS according to instructions.

ASSESSMENT CRITERION 4

Measures to address spills or emissions are described by using a MSDS according to instructions.

SPECIFIC OUTCOME 4

Use MSDS to describe the safe handling of a substance in a processing environment.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Identification of a material is explained by using a MSDS according to workplace instructions.

ASSESSMENT CRITERION 2

Disposal methods for a material are explained by using a MSDS according to workplace instructions.

ASSESSMENT CRITERION 3

Handling and storage methods for a material are described by using a MSDS according to workplace instructions.

ASSESSMENT CRITERION 4

Personal protection requirements for handling a material are described by using a MSDS according to workplace instructions.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- An assessor, accredited with a relevant NQF Level 1 or higher qualification, will assess the learner's competency.
- Anyone assessing a learner or moderating the assessment of a learner against this Unit Standard must be registered as an Assessor with the relevant ETQA.
- Direct observation in simulated or actual work conditions is required.

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

Qualifying learners understand and can explain:

- The purpose and structure of MSDS.

Qualifying learners can explain and demonstrate how to:

- Use MSDS to identify and describe the main hazards associated with a substance in a processing environment.
- Use MSDS to identify the correct response to hazards associated with a substance in a processing environment.
- Use MSDS to describe the safe handling of a substance in a processing environment.

UNIT STANDARD DEVELOPMENTAL OUTCOME

N/A

UNIT STANDARD LINKAGES

N/A

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

The learner is able to identify and solve problems in which responses display that responsible decisions, using critical and creative thinking, have been made by:

- Applying knowledge of MSDS in order to address safety in the workplace.
- Using MSDS responsibly to identify the main hazards as well as the safe handling of any relevant hazardous substance.

Refer to the following Specific Outcomes:

- Use MSDS to identify and describe the main hazards associated with a substance in a processing environment.
- Use MSDS to identify the correct response to hazards associated with a substance in a processing environment.
- Use MSDS to describe the safe handling of a substance in a processing environment.

UNIT STANDARD CCFO ORGANISING

The learner is able to organise and manage himself and his activities responsibly and effectively.

- Evident in all Specific Outcomes.

UNIT STANDARD CCFO COLLECTING

Collect, analyse, organise and critically evaluate information by:

- Interpreting the basic information on the MSDS.

Refer to all Specific Outcomes.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively by using mathematical and/or language skills in the modes of oral and/or written presentations during:

- Reading and interpreting MSDS to ensure safety in the workplace.
- Communicating effectively in the work environment regarding MSDS.

Refer to all Specific Outcomes.

UNIT STANDARD CCFO SCIENCE

Use science and technology effectively and critically, showing responsibility towards the environment and health of others when:

- Understanding the applications of the MSDS.

Refer to all Specific Outcomes.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of related systems by:

- Recognising that problem solving contexts do not exist in isolation.

Refer to all Specific Outcomes.

UNIT STANDARD CCFO CONTRIBUTING

Contribute to the full personal development of each learner and the social and economic development of the society at large by:

- Understanding the role of MSDS in the processing environment and the effect it has on the growth and development of the organisation, its customers and employees.

Refer to all Specific Outcomes

UNIT STANDARD ASSESSOR CRITERIA

N/A

REREGISTRATION HISTORY

As per the SAQA Board decision/s at that time, this unit standard was Reregistered in 2012; 2015.

UNIT STANDARD NOTES

Supplementary Information:

Chemical substance :

- A chemical substance is any material substance used in or obtained by a process in chemistry. It can be an element, a compound, or a mixture thereof.

Hazard:

- A potentially damaging physical event, phenomenon or human activity that may cause the loss of life or injury, property damage, social and economic disruption or environmental degradation.

Hazardous:

- Hazardous means potentially dangerous, unpredictable and harmful.

Inhalation:

- The act of inhaling or breathing air or vapours into the lungs.

Ingestion:

- The act of taking a liquid or solid substance into the body by the mouth.

Material Safety Data Sheet (MSDS):

- A MSDS is designed to provide both workers and emergency personnel with the proper procedures for handling or working with a particular substance.

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

ID	QUALIFICATION TITLE	PRE-2009 NQF LEVEL	NQF LEVEL	STATUS	END DATE	PRIMARY OR DELEGATED QA FUNCTIONARY
Core 66029	General Education and Training Certificate: Chemical Operations	Level 1	NQF Level 01	Reregistered	2023-06-30	As per Learning Programmes recorded against this Qual
Core 58951	National Certificate: Water and Wastewater Treatment Process Operations	Level 2	NQF Level 02	Reregistered	2023-06-30	EWSETA

PROVIDERS CURRENTLY ACCREDITED TO OFFER THIS UNIT STANDARD:

This information shows the current accreditations (i.e. those not past their accreditation end dates), and is the most complete record available to SAQA as of today. Some Primary or Delegated Quality Assurance Functionaries have a lag in their recording systems for provider accreditation, in turn leading to a lag in notifying SAQA of all the providers that they have accredited to offer qualifications and unit standards, as well as any extensions to accreditation end dates. The relevant Primary or Delegated Quality Assurance Functionary should be notified if a record appears to be missing from here.

1. AGB MATHE BUSINESS SERVICES
2. ALL CONNECTIONS TRAINING AND CONSTRUCTION (PTY) LTD
3. ALSTOM JOHN THOMPSON (PTY) LTD CAPE TOWN
4. AVIWE BUSINESS DEVELOPMENT SERVICES
5. CITIVIEW TRADING AND PROJECTS
6. CTC COLLEGE (PTY) LTD
7. DINALEDI MANAGEMENT AND SERVICES
8. ESKOM DISTRIBUTION NORTH WESTERN REGION, BLOEMFONTEIN
9. GG SQUARED PROJECTS
10. GNS ENTERPRISE (PTY) LTD
11. HIZONEX PTY LTD
12. ILINGE LABANTU TRAINING INSTITUTE
13. INDLELA (OLD COTT) OLIFANTSFONTEIN
14. INFINITE DIMENSION CONSULTING
15. INFRASTRUCTURE CONSULTING ENGINEERS CC
16. IQRAAM DEVELOPMENT CONSULTANCY (PTY) LTD
17. JOOD SOLUTIONS (PTY) LTD
18. LIMPING BULL (PTY) LTD

19. LOW FLOW CONSTRUCTION AND ENGINEERING
20. MAFOHLA SOLUTION
21. MILNEX - BALFOUR
22. MMAKAU TRAINING INSTITUTE (PTY) LTD
23. MPUMAMANZI ACADEMY (PTY) LTD
24. MUNICIPAL TRAINING & DEVELOPMENT INSTITUTE
25. NEW HOPE REVIVAL ORGANISATION
26. NKR CONSULTING ENGINEERS
27. O & K PROJECT (PTY) LTD
28. OWETHU CONNECTIONS (PTY) LTD
29. PAKANYO TRADING CC
30. PHATHUTSHEDZO CONNSULTING TRAINING PROVIDER
31. PIONEER BUSINESS CONSULTING (PTY) LTD
32. PTDEV (PTY) LTD
33. QEQE CONSULTING (PTY) LTD
34. QUALITY LEARNING NETWORK
35. QUARPHIX CC
36. SISODZWA CONSULTING
37. SIWAVILE TRADING (PTY) LTD
38. SKILLS TRAINING RESOURCES GROUP
39. THE FINISHING COLLEGE (PTY) LTD
40. TONDOROX (PTY) LTD
41. TOURISM & BUSINESS INSTITUTE OF SOUTHERN AFRICA
42. TSHEPO TRAINING CENTRE
43. TSHIKAMOTHO TRADING & TRAINING
44. TWINMARK STRATEGY AND MANAGEMENT CONSULTANTS

*All qualifications and part qualifications registered on the National Qualifications Framework are public property. Thus the only payment that ca
Qualifications Authority (SAQA) should be acknowledged as the source.*



Should you be successful, please ensure that the following information appears on your invoice.

- Council's VAT registration number: 4610166995

The following must also appear on your tax invoice:

- The words "TAX INVOICE" for VENDORS and "INVOICE" for Non- Vendors in a prominent place
- Name, address and VAT and company registration number of the supplier;
- Name, address and VAT registration number of the Municipality;
- Invoice number and date of issue;
- Accurate description of goods and/or services
- Quantity or volume of goods or services supplied; and
- Price & VAT.

In addition to the above requirements, the following requirements must also be met:

- Valid Order number.
- Supplier banking details

NB: No quotations will be considered from persons in the service of the state¹

Failure to comply with these conditions will invalidate your offer.

¹ • MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.