



## REQUEST FOR FORMAL WRITTEN QUOTATION

**CLOSING DATE: 13 MAY 2021 @12h00**

<b>TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES</b>	Thobile Mkhize –032 437 9452 <a href="mailto:Thobile.Mkhize2@ilembe.gov.za">Thobile.Mkhize2@ilembe.gov.za</a> Mzwandile Qandeka-032 437 9495 <a href="mailto:Mzwandile.qandeka@ilembe.gov.za">Mzwandile.qandeka@ilembe.gov.za</a>
<b>ADMINISTRATIVE ENQUIRIES</b>	Ms.N.Gumede---032 551 8751
<b>REFERENCE</b>	CS/016331/2021
<b>DATE OF ISSUE</b>	06 May 2021

Kindly submit (on your company letterhead); a written price quotation for the following:-

ITEM NO.	QUANTITY	DESCRIPTION
1.	3000	<b>Surgical Mask</b> <ul style="list-style-type: none"> <li>• <i>face aseptic fluid resistant, molded, blue 3 ply good breathability, internal &amp; external face should be clearly identified with ear loops.</i></li> </ul>
2.	100	<b>25 Ltr Hand &amp; Surface</b> <ul style="list-style-type: none"> <li>• <i>Sanitizer must give a breakdown of ingredients</i></li> <li>• <i>Sanitizer must be 70% alcohol with specified type of alcohol used and be moisturized</i></li> <li>• <i>Sanitizer must come with SANS Certificate</i></li> <li>• <i>Sanitizer must have SMDS</i></li> <li>• <i>Sanitizer will be tested in lab</i></li> </ul>
3.	20	<b>Digital Body Thermometers Infrared Non-Contact</b>
4.	1500	<b>500ml Gun Spray hand &amp; surface sanitizer</b> <ul style="list-style-type: none"> <li>• <i>Sanitizer must give a breakdown of ingredients</i></li> <li>• <i>Sanitizer must be 70% alcohol with specified type of alcohol used and be moisturized</i></li> <li>• <i>Sanitizer must come with SANS Certificate</i></li> <li>• <i>Sanitizer must have SMDS</i></li> <li>• <i>Sanitizer will be tested in lab.</i></li> </ul>
		<i>In order to give effect to this quality control measure, the most responsive service provider will be required to submit SAMPLES prior to the Municipality confirming/placing the official Purchase Order with them.</i>

All bidders must PLEASE ensure that they have a clear knowledge of what they are quoting for.

Bidders are requested to complete MBD 6.2 and Annexure C for all items that are subject to the Local Production and Content for designated sectors (e.g. Surgical Mask (100%), as guided by National Treasury and Department of Trade and Industry (designated sectors for local content). Failure to complete this declaration will result in the disqualification of your bid.

Completed quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. All quotations must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWA-DUKUZA** by no later than the closing date and time where they will be opened in public. No faxed or e-mailed quotations will be accepted.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer.
- Price(s) quoted must be firm and inclusive of VAT, vendors not registered for VAT with SARS will be treated as Non Vat vendors.
- Price(s) quoted must include delivery costs and a firm delivery period must be indicated
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations 2017, pertaining to Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 4 & MBD 6.1 (**also available on [www.ilembe.gov.za](http://www.ilembe.gov.za)**) must be scrutinized, completed and submitted together with your quotation.
- The awarding of this contract will be subject to the application of the objective criteria as stated in Section 2(1)(f) of the PPPFA (Act 5 of 2000).
- Notwithstanding the need to advance socio economic transformation objectives, the Municipality reserves the right to ensure value for money and cost effectiveness by conducting negotiations of the final prices so that they are market related.
- Suppliers submitting quotation should be registered with Central Suppliers Database (CSD), CSD number must be submitted. If supplier is not registered they cannot be considered for evaluation. If supplier wants to be registered with CSD they must go to [www.csd.gov.za](http://www.csd.gov.za) and get themselves registered.
- The tax clearance information (including unique SARS PIN) submitted by the prospective bidders will be verified and all bidders whose tax matters are not in order upon verification will be notified and given 7 working days to resolve their matters with SARS.
- Certified copy of BBBEE Certificated or Sworn Affidavit must be supplied together with quotation.

**NB: No quotations will be considered from persons in the service of the state!**

Failure to comply with these conditions will invalidate your offer. iLembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**NG KUMALO**  
**MUNICIPAL MANAGER**

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