



**ILEMBE DISTRICT MUNICIPALITY
ILEMBE UMASIPALA WESIFUNDA**

iLembe District Municipality is strategically positioned for Developmental and Economic potential in KZN. The Municipality subscribes to the principles of equal employment opportunities as contemplated in the Employment Equity Act: 55 of 1998

DEPARTMENT OF FINANCE

**ACCOUNTANT: MSCOA
TASK 12 (R329 937.14 – R428 281.14) P.A.**

Requirements:

- A valid Grade 12 Certificate.
- National Diploma or Degree in Accounting or equivalent (NQF Level 6)
- 3 - 4 years' experience in Financial Management.
- Knowledge of the MFMA and MSCOA is essential
- Certificate in Municipal Finance Management Programme (MFMP),
- Computer literacy (MS Word, MS Excel, Ms Outlook).
- Ability to use Munsoft and CaseWare (Financial Software).
- Analytical, communication and leadership skills.
- A valid drivers' licence.

Responsibilities:

- Facilitating alignment of mSCOA to IDP, SDBIP, municipal budget and other relevant reports.
- Monitoring and controlling the progress made in terms of implementation of the mSCOA and address any challenges /risks/issues.
- Responsible for training municipal staff in utilization of mSCOA.
- Promoting an understanding of mSCOA and its application to the municipality.
- Assisting in migration from old municipal chart to accounting for transactions in terms of mSCOA.
- Providing expert technical advice/support and guidance to Management and other Users in matter relating to mSCOA.
- Submitting of weekly/monthly, quarterly and annual reports.
- Understanding of accounting components and its application.
- Ensuring the seamless integration of all third-party systems to main financial system.

BENEFITS: 13th Cheque, Leave provision in terms of the SALGBC Collective Agreements, Natal Joint Pension Fund, Medical Aid and home ownership scheme subject to certain conditions.

Applicants must forward application letter together with relevant Curriculum Vitae and certified copies of qualifications, ID and any supporting documents to: **The Municipal Manager: iLembe District Municipality, iLembe House, 59/61 Mahatma Ghandi Street, KwaDukuza, 4450.**

Applicants are encouraged to use the **Employment Application Form** (Annexure B) available from the municipal website www.ilembe.gov.za and from iLembe House. Applications, together with all supporting documents may also be scanned and e-mailed to recruitment@ilembe.gov.za for electronic delivery. Enquiries are to be directed to **Manager Human Resources: Mr GM Nzuzo on (032) 437 9348/9524.** The closing date for the submission is **11 June 2021 @ 12h00.** No late, faxed and/or incomplete applications will be considered.

Please note: Should you not be contacted by this office within three (3) months after the closing date, kindly consider that your application was not successful.

**NG KUMALO
MUNICIPAL MANAGER**