



## RE-REQUEST FOR FORMAL WRITTEN QUOTATION

**CLOSING DATE: 08 March 2021 @12h00**

<b>TECHNICAL/SPECIFICATIONS RELATED ENQUIRIES</b>	<b>MR S.NDAWONDE --032 437 9407 <a href="mailto:sibusiso.ndawonde@ilembe.gov.za">sibusiso.ndawonde@ilembe.gov.za</a></b> <b>Philile Dlamini --032 437 9536 <a href="mailto:phililedlamini@ilembe.gov.za">phililedlamini@ilembe.gov.za</a></b>
<b>ADMINISTRATIVE ENQUIRIES</b>	<b>MS NP Gumede--032 551 8751</b>
<b>REFERENCE</b>	<b>HR/015907/2021</b>
<b>DATE OF ISSUE</b>	<b>01 March 2021</b>

Kindly submit (on your company letterhead); a written price quotation for the following:-

ITEM NO.	QUANTITY	DESCRIPTION
1.	10	<b>REQUEST FOR QUOTATION FOR ACCREDITED SERVICE PROVIDER TO CONDUCT TRAINING SESSIONS FOR 10 IDM EMPLOYEES FOR GENERAL EDUCATION &amp; TRAINING CERTIFICATE:WATER SERVICES NQF LEVEL 1</b>  <b>**SAQA ID No.48495 (provide proof of accreditation)</b>

**All bidders must PLEASE ensure that they have a clear knowledge of what they are quoting for.**

### MANDATORY PRE-QUALIFICATION CRITERIA

Procurement will be done in accordance with the Preferential Procurement Regulations 2017 and Regulation 4 will be applicable in this request for quotations. Entities that do not meet the pre-qualification criteria below will be disqualified and will not be considered further in the evaluation process: -

1. Bidder/s (including a Joint Venture entity) must have a level 1 or 2 B-BBEE Status Level Verification Certificate issued by an accredited person/entity or a sworn affidavit where applicable like EMEs.
2. Bidder/s including a JV entity must be an EME (exempted micro enterprise) or QSE (qualifying small business enterprise) in terms of a code of good practice on black economic empowerment issued in terms of Section 9(1) of the Broad-Based Black Economic Empowerment Act.

Quotations must be submitted in a sealed envelope clearly marked with the company name and address, the correct REFERENCE Number must be written on the outside of the envelope containing the quotation. **Quotations** must be deposited into the **Quotations Box** situated at the **Reception Area, Technical Services Building, 12 Haysom Road, KWA-DUKUZA** by no later than the closing date and time where they will be opened in public. No late submission will be accepted.

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of offer.
- Price(s) quoted must be firm and inclusive of VAT, vendors not registered for VAT with SARS will be treated as Non Vat vendors.
- Price(s) quoted must include delivery costs and a firm delivery period must be indicated
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations 2017, pertaining to Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 4 & MBD 6.1 (**also available on [www.ilembe.gov.za](http://www.ilembe.gov.za)**) must be scrutinized, completed and submitted together with your quotation.
- Bidders are requested to complete MBD 6.2 and Annexure C for all items that are subject to the Local Production and Content for designated sectors (e.g. Textile and Clothing, Buses, Valve

Products and Actuators etc.) as guided by National Treasury and Department of Trade and Industry (designated sectors for local content).

- The awarding of this contract will be subject to the application of the objective criteria as stated in Section 2(1)(f) of the PPPFA (Act 5 of 2000).
- Notwithstanding the need to advance socio economic transformation objectives, the Municipality reserves the right to ensure value for money and cost effectiveness by conducting negotiations of the final prices so that they are market related.
- Suppliers submitting quotation should be registered with Central Suppliers Database (CSD), CSD number must be submitted. If supplier is not registered they cannot be considered for evaluation. If supplier wants to be registered with CSD they must go to [www.csd.gov.za](http://www.csd.gov.za) and get themselves registered.
- The tax clearance information (including unique SARS PIN) submitted by the prospective bidders will be verified and all bidders whose tax matters are not in order upon verification will be notified and given 7 working days to resolve their matters with SARS.
- Certified copy of BBBEE Certificated or Sworn Affidavit must be supplied together with quotation.

**NB: No quotations will be considered from persons in the service of the state<sup>i</sup>**

Failure to comply with these conditions will invalidate your offer. iLembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or part of the bid.

**NG KUMALO**  
**MUNICIPAL MANAGER**

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