

Organisational Scorecard 2018/2019 - Q1 REPORT

OUTCOME 9	NATIONAL KPA's	IDP REFERENCE NUMBER	STRATEGIC OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	ORIGINAL BUDGET	1ST QUARTER TARGET End Sept 2018	1st QUARTER ACTUAL End Sept 2018	REASON FOR VARIANCE / COMMENTS	MEASURES TAKEN TO IMPROVE PERFORMANCE/CORRECTIVE MEASURE	PMS COMMENTS	EVIDENCE REF. NO.	PERFORMANCE SYMBOLS	RESPONSIBLE DEPARTMENT		
A responsive & accountable, effective & efficient local government system	Basic Service Delivery	BS01	To ensure access to potable water for domestic consumption and support local economic development	Water Projects to be implemented	31 949	4084 hh	Number of household's to be connected with water	Number	1 528 hh	R 120 655 652	0hh	0hh				1	N/A	Technical Services Department		
				Water backlog eradication	20,26%	1.60%	Percentage decrease in backlog eradication	Percentage	0.97% decrease from baseline of 18.66%		N/A	N/A					2	N/A	Technical Services Department	
		BS02	To ensure access to basic sanitation for domestic consumption and support local economic development	Sanitation Projects to be implemented	31 716	786 hh	Number of household's to be connected with sanitation	Number	1800 hh	R 69 565 217	0hh	0hh						3	N/A	Technical Services Department
				Sanitation backlog eradication	20,11%	0,73%	Percentage decrease in backlog eradication	Percentage	1.14% decrease from baseline of 19.38%		N/A	N/A						4	N/A	Technical Services Department
		BS04	To create job opportunities through infrastructure	Implementation of projects that requires manual labour	N/A	684	Number of job opportunities created through water infrastructure & service delivery efforts (Labour Intensive construction - LIC)	Number	1200	R 2 505 217	300	569						5	😊	Technical Services Department
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	FV02	To ensure sound budgeting and compliance principles	Statutory monthly reports to National & Provincial Treasury (S:71)	N/A	100%	Percentage of monthly reports submitted by no later than 10 working days after the end of each month (S:71)	Percentage	100%	Salaries	100% of reports submitted by the 14th of each month	All report were submitted on time					6	😊	Finance Department	
		FV03	To ensure sound expenditure management	Payment of creditors	N/A	23 days	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)	Number	30 days	Salaries	30 days	45 days	Unpaid creditor invoices as at the end of September 2018 accounted for R25mil which translated into 45 creditors days. The number of days were to a large extent inflated by the value of unpaid grant funded capital projects invoices (10,8mil) mainly as a result of WSIG and MIG. Removing this factor from the equation leaves only 26 creditors' days which which is well within the 30 days target.	MIG second tranche will be received on the 8th of December 2018. Once these funds are received, the affected contractors/service providers' invoices will be paid and this will have a huge positive impact on the future calculation.			7	😊	Finance Department	
				Debt coverage (Pg 9 of MFMA circular 71)	N/A	15%	Debt Total Borrowings & Revenue	Percentage	25%	Salaries	25%	42%						8	😊	Finance Department
				Capital Expenditure	N/A	2	Number of reports on municipality's annual capital budget spent on agreed IDP projects	Number	4	Salaries	1	1						9	😊	Technical Services Department
		FV04	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework	Monitoring Revenue Collection	N/A	71%	Percentage collection rate	Percentage	85%	Salaries	80%	67%	a) Conversions of prepaid to conventional metering has increased billing and consumers are taking more time to pay. Disconnections are not done frequently. High level of faulty prepaid meters. That is what leads to the conversions. Culture of non payment by consumers.	a) Enforce and implement the credit control policy. Disconnect consumers frequently. Hand over consumers to the debt collector for collection. Monitor meters that are not buying water and convert them to conventional metering and also monitor the ones that have been converted and track payments as there was a culture that the consumers are on prepaid and therefore not pay			10	😞	Finance Department	
				Implementation of acquisition management	N/A	81 days	Turn around for finalization of scm processes	Number	90 working days	Salaries	90 working days	108 days - Supply of protective clothing	There was a delay in the sitting of the BEC. No projects were awarded in the months of Aug and Sept 2018.	Target should be 90 calendar days (incl. weekends and public holidays) not working days. This will be corrected during the adjustment period.			11	😞	Finance Department	
		FV05	To maintain a clean audit opinion	Maintain clean Audit	N/A	AFS for IDM were submitted to AG on the 31st of August 2017, and Consolidated AFS were submitted to AG on the 29th of September 2017. Unqualified Audit Opinion with findings.	Maintain Clean Audit Opinion	AG Report	Clean audit report by the AG for 2017/2018	Salaries	Submission of AFS by 31 August 2018 for IDM. Consolidated AFS by 30 Sept 2018	AFS for IDM were submitted to AG on 31 August 2018, and Consolidated AFS were submitted to AG on the 28 of September 2018						12	😊	Finance Department
A responsive & accountable, effective & efficient local government system	MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	MTI01	To establish an efficient and productive administration	Recruitment	N/A	Vacancy rate under 23%	Percentage of maintained Vacancy rate	Percentage	Vacancy rate under 18%	Salaries	Vacancy rate under 22%	11,35%	71 posts are frozen, and 75 posts are prioritized as vacant.				13	😊	Corporate Services	
				Employment Equity	N/A	3	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	1 by end June 2019	Salaries	N/A	N/A						14	N/A	Corporate Services
				Workplace skills plan implementation	N/A	45%	Percentage municipality's budget actually spent on implementing the approved WSP	Percentage	100%	R 2 607 284	25%	4%	Training implementation is waiting for CFO Approval	Once approved, the training programs will be implemented.			15	😞	Corporate Services	

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A responsive & accountable, effective & efficient local government system	Local Economic Development	LED02	To upscale agriculture development in the District	Open Fields	N/A	20	Number of new small scale farmers identified and supported by the Entity	Number	20	R 1 000 000	20	20				16		Enterprise iLembe
		GP06	Compliance and good Governance	Annual Report/Oversight report	N/A	Oversight report adopted by Council on 29 March 2018	Oversight report adopted by deadline	Date	31-Mar-19	Salaries	N/A	N/A					17	N/A
A responsive & accountable, effective & efficient local government system	GOOD GOVERNANCE & DEMOCRACY			Promote Intergovernmental Relations	N/A	4	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	Salaries	1	1				18		Community Services
				Audit Committee	N/A	1	Number of reports from Audit Committee to ExCo to ensure effectiveness of the committee and Internal Audit	Number	2	Salaries	N/A	N/A				19	N/A	Office of MM
		GP011	To ensure a sustainable and healthy environment	Water Quality Monitoring and Analysis	N/A	181	Number of water samples taken and analysed	Number	240	R 150 000	50	63				20		Community Services

PERFORMANCE SYMBOLS				
TARGET MET	IN PROGRESS	NOT MET	N/A	TOTAL
			N/A	
10	0	3	7	20