

ANNEXURE G

BUDGET RELATED POLICY AMENDMENTS

ILEMBE DISTRICT MUNICIPALITY

POLICY CHANGES 2018-19 - SUMMARY SHEET

POLICY NAME: TARIFF POLICY

NATURE OF CHANGES IN BRIEF: RESTRUCTURING OF PARAGRAPHS, REWORDING AND ADDITION OF NEW POLICY STATEMENTS

OLD POLICY DOCUMENT		OLD POLICY REFERENC E	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENC E	COMMENT
8.8	Consumers may apply for additional prepaid meters on one ERF subject to meeting the normal requirements of an application process as set out in the credit control policy and the tariff of charges. Such application need to be done in writing to the Municipal Manager.	Page 10	8.8	Consumers may apply for additional prepaid-meters on one ERF subject to meeting the normal requirements of an application process as set out in the credit control policy and the tariff of charges. Such application need to be done in writing to the Municipal Manager	X		Page 10	Removal of the word prepaid as there is no more installation of prepaid meters
8.9	NEW	Page 10	8.9	All borehole applications for approval shall be made to the municipality in accordance to the municipal tariff of charges.	X		Page 10	Borehole applications
9.3	A fixed monthly charge shall be levied for sewerage for domestic users. All consumers classified as indigents (value of property less than 130 000) by the	Page 11	9.3	A fixed monthly charge shall be levied for sewerage for domestic users. All consumers classified as registered indigents (value of property less than R130 000) by the Ilembe District Municipality will not be charged for sewerage consumption.	X		Page 11	Wording of registered indigents included
9.5	A fixed monthly charge shall be levied for sewerage for domestic users. All consumers classified as indigents by the Ilembe District Municipality will not be charged for sewerage consumption but will be liable for a monthly basic charge. In the case of indigents who have applied to be registered as such, a reduced basic charge will be raised.	Page 11	9.5	The first R130 000.00 for indigent consumers will be exempt from the sewerage calculation.	X		Page 11	Sewer tariffs charge review

OLD POLICY DOCUMENT		OLD POLICY REFERENC E	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENC E	COMMENT
9.6	NEW	Page 11	9.6	All properties valued at R 5 million and above, shall have their sanitation calculation levied at previous year average consumption charge plus 30%,	X		Page 11	Properties above 5 million threshold
9.7	NEW	Page 11	9.7	Sewer desludging will be free for all registered indigent consumers and there is another threshold to the maximum of R15 000 (total household income) that is also introduced at an affordable rate.	X		Page 11	Sewer for middle class earners (max 15K household income)
Tariffs	2017.18 Tariffs	Page 15	Tariffs	Inserted 2018.19 tariffs	X		Page 16	Review of the new tariff of charges

iLEMBE DISTRICT MUNICIPALITY

POLICY CHANGES 2018-19 - SUMMARY SHEET

POLICY NAME: CUSTOMER CARE

NATURE OF CHANGES IN BRIEF: RESTRUCTURING OF PARAGRAPHS, REWORDING AND ADDITION OF NEW POLICY STATEMENTS

OLD POLICY DOCUMENT		OLD POLICY REFERENC E	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENC E	COMMENT
9.1	All new application for services will be in the form of prepaid metering in line with the Credit Control and Debt Collection policy.	Page 6	9.1	All new application for services will be in the form of conventional metering in line with the Credit Control and Debt Collection policy	X		Page 6	Conventional metering for all new applications
6.10	For all consumers that are on prepaid/intelligent meter system and are receiving sanitation services, upon each purchase of water, a percentage of the purchase value will service the sewer charges.	Page 7	6.10	REMOVED		X	Page 7	NOT APPLICABLE

ILEMBE DISTRICT MUNICIPALITY

POLICY CHANGES 2018-19 - SUMMARY SHEET

POLICY NAME: TARIFF POLICY

NATURE OF CHANGES IN BRIEF: RESTRUCTURING OF PARAGRAPHS, REWORDING AND ADDITION OF NEW POLICY STATEMENTS

OLD POLICY DOCUMENT		OLD POLICY REFERENCE	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENCE	COMMENT
6.2.3	Each household shall receive a rebate on the fixed sanitation basic charge as determined by Council.	Page 9	6.2.3	The first R130 000.00 for all registered indigent consumers will be exempt from the sewerage calculation.	X		Page 9	Specifice to 130K
7.1	The municipality must budget for free basic services to cater for indigents and 10kl in respect of free basic water.	Page 9	7.1	The municipality must budget for free basic services to cater for indigents and 10kl in respect of free basic water and the first R130 000.00 for sanitation.	X		Page 11	Add the 130K threshold
9.1	Registration must be undertaken three months before the beginning of each financial year. Registration is open throughout the year.	Page 10	9.1	Registration is open throughout the year.	X		Page 11	Sewer tariffs charge review
	NEW			Verifications of the status of the beneficiary may be done by a 3rd party as directed by Council.	X		Page 12	Verification of indigent applications
	NEW			Indigent beneficiaries may be subjected to verification at any time, disqualification and reinstatement of the account to its state prior to write-off where circumstances on the ground do not tie up with what was presented on the application	X		Page 12	Verification of indigent applications
	NEW			The indigent status of a customer will be reviewed from time to time at intervals as determined by Council. This could be done by either physical audit or external verification checks including amongst others, ITC Credit Bureau, Department of Labour or any other sources of verification. Should the requirements not be met, the subsidy for that consumer will be terminated with immediate effect	X		Page 12	Verification of indigent applications

OLD POLICY DOCUMENT		OLD POLICY REFERENCE	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENCE	COMMENT
15.6			15.6	The municipality reserves the right to investigate all indigent registered households who use water in the excess of 10 KL on a monthly basis. In the event that the investigation is conducted and it is evident that a consumer doesn't qualify for indigent support, the municipality has a right to withdraw and apply the credit control policy	X		Page 15	Excess of 10KL
17 B (ii)	Upon sales of the property in respect of which support is granted especially when the indigent is within a year of approval and we recover all write-offs.	Page 14	17 B (ii)	Upon application or use of a borehole.	X		Page 17	Use of a borehole or application for one

ILEMBE DISTRICT MUNICIPALITY

POLICY CHANGES 2018-19 - SUMMARY SHEET

POLICY NAME: CREDIT CONTROL AND DEBT COLLECTION POLICY

NATURE OF CHANGES IN BRIEF: RESTRUCTURING OF PARAGRAPHS, REWORDING AND ADDITION OF NEW POLICY STATEMENTS

	OLD POLICY DOCUMENT	OLD POLICY REFERENCE	AMENDED POLICY DOCUMENT	INCLUDED	EXCLUDED	NEW POLICY REFERENCE	COMMENT
4.1	All new applications for services where there were no services will be in the form of prepaid meters unless otherwise stated.	Page 5	4.1 All new applications for services where there were no services will be in the form of conventional meters unless otherwise stated.	X		Page 5	Wording of conventional meters
4.14	Customers who fail to apply for services and who illegally consume services will be subjected to punitive measures or such civil or criminal action as the Municipality deems appropriate	Page 7	4.14 Customers who fail to apply for services and who illegally consume services will be subjected to punitive measures or such civil or criminal action as the Municipality deems appropriate. The Accounting officer will open criminal charges at the local police station.	X		Page 7	Criminal charges be opened by MM
4.18	NEW	N/A	4.18 All borehole applications for approval shall be done through the municipality and in accordance to the Tariff policy and also the tariff of charges	X		Page 7	Borehole applications
5.3	The municipal manager may waive deposit requirements where an intelligent meter has been installed .	Page 7	5.3 REMOVE		X	Page 7	Not installing prepaid meters
7.5	Upon the installation of a prepaid meter, a consumer will be required to pay all outstanding debt and or make suitable arrangements in regards to having the debt settled. The above shall also pertain to consumers who want or require an additional meter on the property. Upon the above not being met, the Municipality reserve the right to collect such outstanding amounts by way of enforcing Credit Control and Debt collection Policies adopted by Council which entail a percentage collection via pre-payment system.	Page 10	7.5 Upon the installation of an additional meter, a consumer will be required to pay all outstanding debt and or make suitable arrangements in regards to having the debt settled. The above shall also pertain to consumers who want or require an additional meter on the property. Upon the above not being met, the Municipality reserve the right to collect such outstanding amounts by way of enforcing Credit Control and Debt collection Policies adopted by Council which entail a percentage collection via pre-payment system.	X	X	Page 10	Take out the wording prepaid

OLD POLICY DOCUMENT		OLD POLICY REFERENCE	AMENDED POLICY DOCUMENT		INCLUDED	EXCLUDED	NEW POLICY REFERENCE	COMMENT
10.5	NEW	N/A	10.5	The municipality has a right to allocate payments to any account or accounts where there are arrears and there is more than 1 account for the same debtor.	X		Page 11	Allocation of payments made
14.1.2.1 c	NEW	N/A	14.1.2.1 c	In the event of not being able to pay the initial amount, the debtor may apply for a debt review where the CFO may approve an arrangement without paying the initial amount but have it incorporated to the monthly arranged amount.	X		Page 13	relaxation of the initial amount
14.1.3.12	NEW	N/A	14.1.3.12	No persons shall erect a borehole without an application of approval through the municipality, if so is found it will be deemed as illegal and applicable penalty fees shall apply/raised.	X		Page 15	Borehole erection without permission
16.1.18	Removal of meter or installation of prepaid meter for consumers not responding to being restricted.	Page 15	16.1.18	Removal of meter or installation of prepaid meter for consumers not responding to being restricted.	X		Page 15	removal of the wording prepaid
21.1 c	The arrears are older than 90 days	Page 18	21.1 c	The arrears are older than 30 days	X		Page 19	30 days in arrears

ILEMBE DISTRICT MUNICIPALITY

POLICY CHANGES 2018-19 - SUMMARY SHEET

POLICY NAME: VIREMENTS POLICY

NATURE OF CHANGES IN BRIEF: RESTRUCTURING OF PARAGRAPHS, REWORDING

OLD POLICY DOCUMENT		OLD POLICY REFERENCE	AMENDED POLICY DOCUMENT	INCLUDED	EXCLUDED	NEW POLICY REFERENCE	COMMENT
1	The policy had referred to Director on certain paragraphs	Page 5	1 The word has been amended to Senior Manager	X		Affect entire Policy	Rewording



ILEMBE DISTRICT MUNICIPALITY – SCM POLICY

Municipality as determined by the Accounting Officer should the ruling be in favour of iLembe District Municipality.

- (v) The amount to be provided under subparagraph 41(2)(v) of this policy shall be determined by the Accounting Officer having regard to the value of the bid, the complexity of the issues and the costs to the municipality of appointing the person referred to in paragraph 50 (1) of this policy.
- (w) Any person aggrieved by the amount of security determined by the Accounting Officer in terms of 41(2)(w) of this policy shall notify the Accounting Officer accordingly and the Accounting Officer shall refer the matter to the Chief Magistrate, KwaDukuza, who shall determine the amount of the security to be provided and the decision of the Chief Magistrate shall be final.
- (x) In the interest of ensuring quality work (value for money) and creation of more business opportunities for eligible market participants in the supply chain management system, a service provider/contractor with the lesser of a combined work load of R45 million or more (VAT incl.) or three (3) projects under implementation within the Municipality will not be awarded additional projects.
- (y) All prospective bidders who have projects with a cumulative spend and quantity less than that stated in (x) above and underperforming in the projects awarded to them as at date of bid evaluation, will be disqualified from new projects unless an approval is sought from the accounting officer upon receipt of a risk assessment report from the relevant User Department detailing the capacity of the service provider to undertake the new project.
- (z) The relevant project manager in collaboration with the Enterprise Risk Management Unit must exercise proper monitoring to ensure successful implementation of the project and compliance with the deliverables and milestones.

42. PERFORMANCE MANAGEMENT

- (1) The accounting officer must establish an effective internal monitoring system in order to determine, on the basis of a retrospective analysis, whether the

