



# ILEMBE DISTRICT MUNICIPALITY

## SUPPLY AND FINANCING OF MUNICIPAL FLEET ON THREE YEAR PERIOD ON A PURCHASE TO OWN CONTRACT CS/17/2018

Ilembe District Municipality hereby invites experienced and suitably recognized vehicle dealerships to submit bids for the supply and finance of Municipal fleet for a period of 3 years on a purchase to own contract.

Bid Specification Documents will be available from 08H00 on **Thursday, 15 March 2018** until the close of business on **Thursday, 22 March 2018** at 15h00 from the offices of the Cashier at Ilembe District Municipality, Ilembe House, 59/61 Mahathma Gandhi Street, KwaDukuza, upon payment of a non-refundable cash deposit of R 300.00

A compulsory briefing session will be held at **10H00 on Friday, 23 March 2018** @ Ilembe Auditorium, 12 Haysom Road, KwaDukuza/Stanger. Prospective bidders are required to bring their original bid specification documents to the briefing session to be verified and endorsed by the Municipal representative.

Failure to obtain a Bid Specification Document prior and non-attendance of the briefing session will result in the immediate disqualification of your bid. Bids may only be submitted on the Bid Specification documentation provided by the Municipality. Any bid that does not comply with the advert will be disqualified and will not be considered.

All bidders must submit a Tax Clearance Certificate, or South African Revenue Services (SARS) UNIQUE PIN to enable the municipality to verify the bidder's tax compliance status online via E-filing. Any bid that does not comply with the advert will be immediately disqualified and will not be considered. Ilembe District Municipality reserves its right to verify the validity of the submitted Tax Clearance Certificates in terms of Section 256 (5) of the Tax Administration Act no.28 of 2011 and will apply MFMA circular 43 and Section 38 of the Ilembe District Municipality's SCM Policy where necessary. All bidders must provide audited financial statements (AFS) for companies required by law to be audited/ for companies not required by law to be audited, AFS for the past three years or since the date of establishment. All bidders must be registered on the National Treasury Central Suppliers Database (CSD), and must submit proof of registration.

Enquiries regarding the **Bid** must be addressed to the Manager Support Services Ms Mantombi Khumalo and the Fleet Officer Mr Johann van der Merwe on 032 437 9506/9411 or email to [johan.vandermerwe@ilembe.gov.za](mailto:johan.vandermerwe@ilembe.gov.za) and [mantombi.khumalo@ilembe.gov.za](mailto:mantombi.khumalo@ilembe.gov.za)

Sealed bids endorsed "**Bid No. CS /17/2018 Supply & Finance of Municipal Vehicles**", must be submitted into the Bid Box situated at the **Ground Floor of Ilembe Technical Services Building, 12 Haysom Road, KwaDukuza 4450**, by no later than **12H00 on Monday, 16 of**

**April 2018.** The name and the address of the bidder must be clearly written on the envelope containing the bid.

Bids shall be valid for a period of 90 days after the closing date.

Bids will be evaluated and adjudicated in terms of iLembe District Municipality's Supply Chain Management Policy in two stages. First stage of evaluation is functionality and the second stage being the 90/10 preference point scoring system. Only bidders who score the required minimum threshold on functionality criteria will qualify for the second stage of evaluation. This bid will be evaluated in terms of the 2017 Preferential Procurement Regulations pertaining to the PPPFA (No. 5 of 2000), the municipal reserves the right to enforce measures aimed at achieving radical socio-economic transformation objectives, including directing bidders in certain categories to subcontract or partner with local supplier on predetermined list in terms of Regulation 9 of the PPPFA Regulations, 2017.

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Ilembe District Municipality does not bind itself to accept the lowest or any of the bids and reserves the right to accept the whole or any part of the bid. Late, faxed or e-mailed bids shall under no circumstances be accepted.

**MR NG KUMALO**  
**ACTING MUNICIPAL MANAGER**