

Organisational Scorecard 2017/2018 - Q1 Report

OUTCOME 9	NATIONAL KPA's	IDP REFERENCE NUMBER	IDP OBJECTIVE	KPA	BACKLOG	BASELINE	KPI's	UNIT OF MEASURE	ANNUAL TARGET	BUDGET	1ST QUARTER TARGET End Sept 2017	1ST QUARTER ACTUAL End Sept 2017	REASON FOR VARIANCE / COMMENTS	MEASURES TAKEN TO IMPROVE PERFORMANCE/CORRECTIVE MEASURE	PMS COMMENTS	EVIDENCE REF NUMBER	PERFORMANCE SYMBOLS	RESPONSIBLE DEPARTMENT										
A responsive & accountable, effective & efficient local government system	Basic Service Delivery	BS01	To provide sustainable infrastructure that will render water services	Water Projects	38 320	2745	Number of household's to be connected with water	Number	3 066	R 279 242 103	0hh	0hh				1	N/A	Technical Services Department										
				Water backlog eradication	23%	1,72%	Percentage decrease in backlog eradication	Percentage	1,92% decrease from baseline		N/A	N/A				2	N/A	Technical Services Department										
		BS02	To provide sustainable infrastructure that will render sanitation services	Sanitation Projects	41 371	1268	Number of household's to be connected with sanitation	Number	1 140hh	R 44 991 226	0hh	644hh						3	😊	Technical Services Department								
				Sanitation backlog eradication	26%	79,00%	Percentage decrease in backlog eradication	Percentage	0,71% decrease from baseline		N/A	N/A						4	N/A	Technical Services Department								
		BS04	Create job opportunities through infrastructure	Implementation of projects that requires manual labour	N/A	800	Number of job opportunities created through water infrastructure & service delivery efforts (Labour Intensive construction - LIC)	Number	800	No budget allocation	200	457						5	😐	Technical Services Department								
A responsive & accountable, effective & efficient local government system	Financial Viability and Management	FV02	To ensure sound budgeting and compliance principles	Statutory monthly reports to National & Provincial Treasury (S:71)	N/A	All reports submitted by deadline	Percentage of monthly reports submitted by no later than 10 working days after the end of each month (S:71)	Percentage	100%	Salaries	100% of reports submitted by the 14th of each month	All Reports submitted by deadline					6	😊	Finance Department									
		FV03	To ensure sound expenditure management	Payment of creditors	N/A	30 days	Average number of days taken for trade creditors to be paid: Creditors Payment Period (Trade Creditors)  Trade Creditors Outstanding/Credit Purchases (Operating & Capital) x 365 (Norm is 30 days)	Days	30 days	Salaries	30 days	135 days	The inability to pay creditors on time is a direct result of the cash flow challenges currently being faced by the municipality and this is linked to the broader financial viability challenge	Council adopted a financial turnaround implementation plan in December 2016 which is currently being implemented. It is envisaged that the municipality will be able to turn the current undesirable financial situation in a period of three years. Once the financial viability challenge is fully addressed, the municipality will be able to have sufficient cash resources and thereby able to pay creditors on time.			7	😞	Finance Department									
													Debt coverage (Pg 9 of MFMA circular 71)	N/A	19%	Debt Total Borrowings & Revenue  (Debt (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	Percentage	45%	Salaries	45%	46%	The reason why this percentage is high is due to less total actual expenditure incurred recorded, i.e. R120mil versus a budgeted year to date expenditure of R157mil.	This measure should normalize as the financial year progresses and expenditure programmes gaining momentum.			8	😊	Finance Department
													Capital Expenditure	N/A	4%	Number of reports on municipality's annual capital budget spent on agreed IDP projects	Percentage	4	Salaries	1	1					9	😊	Technical Services Department
		FV04	To procure quality goods and services in a cost effective, transparent, competitive, equitable and efficient manner within the policy framework	Monitoring Revenue of Collection	N/A	59%	Percentage collection rate	Percentage	75%	Salaries	70%	70%						10	😊	Finance Department								
Implementation of acquisition management	N/A			152,06 days	Turn around for finalization of scm processes  (Working days - 1st advert to the date of award)	Number	120 days	Salaries	120 days	0 days	There were no projects that were due for award by the Bid Adjudication Committee during the first quarter.					11	😞	Finance Department										
FV05	To maintain a clean audit opinion	Compliance with MFMA and clean administration	N/A	Submission of AFS by 31 August 2017 and Clean audit report achieved	Clean audit report by the AG for 2016/2017	AG Report	Clean audit report by the AG for 2016/2017	Salaries	Submission of AFS by 31 August 2016 for IDM. Consolidated AFS by 30 Sept 2017	Achieved, AFS for IDM were submitted to AG on the 31st of August, and Consolidated AFS were submitted to AG on the 29th of September						12	😊	Finance Department										
A responsive & accountable, effective & efficient local government system	MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT	MT101	To establish an efficient and productive administration	Recruitment	N/A	14% vacancy rate	% of maintained Vacancy rate	Percentage	Maintain vacancy rate under 12%	Salaries	Maintain vacancy rate under 12%	22%	The vacancy rate has been increased to 22%, as a result of the newly proposed posts and terminations in the new financial year. Council Resolution number C353 prescribes that "Temporarily freeze the filling of of less critical vacant positions.	Approval to proceed with filling of vacant positions will be exercised by the Executive Committee through joint recommendations from Local Public Administration and Labour Relations Portfolio Committee and Finance Portfolio Committee. During the period of implementing the financial recovery Plan, where practical, reskilling and redeployment of personnel rather than employing external candidates should be strongly encouraged"			13	😞	Corporate Services									
				Employment Equity	N/A	3	Number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan	Number	1	Salaries	N/A	N/A						14	N/A	Corporate Services								

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A responsive & accountable, effective & efficient local government system	MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT		Workplace skills plan implementation	N/A	0,90%	Percentage municipality's budget actually spent on implementing the approved WSP	Percentage	100%	R 2 166 987	25%	29%					15		Corporate Services	
		MT102	To ensure a sustainable and healthy environmen	Water Quality Monitoring and Analysis	N/A	297	Number of water samples taken and analysed	Number	200	R 50 500	50	61					16		Corporate Services
A responsive & accountable, effective & efficient local government system	Local Economic Development	LED02	To upscale agriculture development in the Distrit	Open Fields	N/A	New Measure	Number of small scale farmers introduced by the Entity	Number	20	R 700 000	20	20					17		Enterprise iLembe
		GP02	To promote accountability and deepen democracy through capacitating the community to participate and support municipal business.	Enhancement of public participation	N/A	40	Number of planned Public Participation meetings held	Number	40	Part of R 2 376 000	10	7	These are planned IDP meetings from Mandeni LM.	Due to financial constraints we are relying on the local municipalities to invite us in their meetings. We were invited to attend the meetings we have reported on.			18		Corporate Governance
A responsive & accountable, effective & efficient local government system	GOOD GOVERNANCE & DEMOCRACY	GP06	Compliance and good Governance	Annual Report/Oversight report	N/A	Overight report adopted on 23 March 2017	Oversight report adopted by deadline	Date	31-Mar-18	Salaries	N/A	N/A					19	N/A	Corporate Governance
				Promote Intergovernmental Relations	N/A	4	Number of Mayors District Intergovernmental Forum meetings held within the District	Number	4	Salaries	1	1					20		Corporate Governance
		GP011	To ensure that the entity adminstration is governed by the sound and effective values and principles as	Audit Committee	N/A	2	Number of report from Audit Committee to ExCo to ensure effectiveness of the committee and Internal Audit	Number	2	Salaries	N/A	N/A					21	N/A	Office of MM

PERFORMANCE SYMBOLS				
TARGET MET	IN PROGRESS	NOT MET	N/A	TOTAL
			N/A	
10	2	3	6	21