



**2015/2016 HALF YEAR PERFORMANCE REPORT**

**FOR**

**ILEMBE DISTRICT MUNICIPALITY**

**DECEMBER 2015**

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## **1. INTRODUCTION**

Section 72 of the Municipal Finance Management Act requires that the accounting officer of a municipality by 25<sup>th</sup> January each year must:-

- (a) Assess the performance of a municipality during the first half of the financial year, taking into account
  - (i) the monthly statements
  - (ii) the municipality service delivery performance during the first half of the financial year and the indicators and targets as per the service delivery and budget implementation plan
- (b) Submit a report on such assessment to
  - (i) the Mayor of the municipality
  - (ii) the National Treasury
  - (iii) the relevant Provincial Treasury

## **2. ORGANISATIONAL SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP) AND MUNICIPAL MANAGER'S SCORECARD**

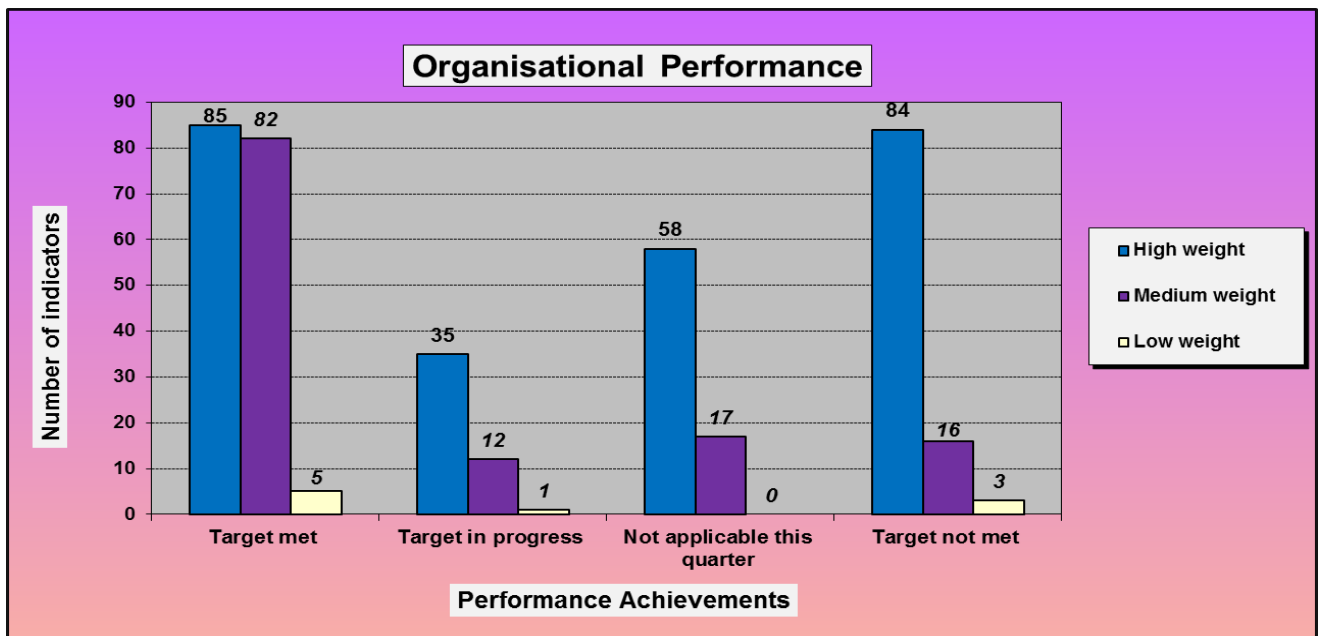
ILembe's Organisational Scorecard continues to be organised according to the five prescribed national Key Performance Areas (KPA's). These are:

- ❖ Basic Service Delivery
- ❖ Socio-Economic Services
- ❖ Institutional Development & Transformation
- ❖ Financial Viability & Management
- ❖ Good Governance & Public Participation

### **2.1 OVERALL SUCCESS RATE**

The graph below depicts the performance of the district in relation to the various business units. Under each business unit, more detailed performance information is outlined as highlights of actual performance, challenges and measures taken to improve performance.

Indicators for all departments	High weight	Medium weight	Low weight	Total
Target met	85	82	5	172
Target in progress	35	12	1	48
Target not met	84	16	3	103
Not applicable this quarter	59	17	0	75
Total				398



### 3. DEPARTMENTAL RESULTS

#### 3.1. OFFICE OF THE MUNICIPAL MANAGER

##### PLANNING AND IDP UNIT

The final process plan in terms of the annual Integrated Development Plan review is done and aligned with budget processes. Six planning and infrastructure alignment meetings were held.

##### PERFORMANCE MANAGEMENT UNIT

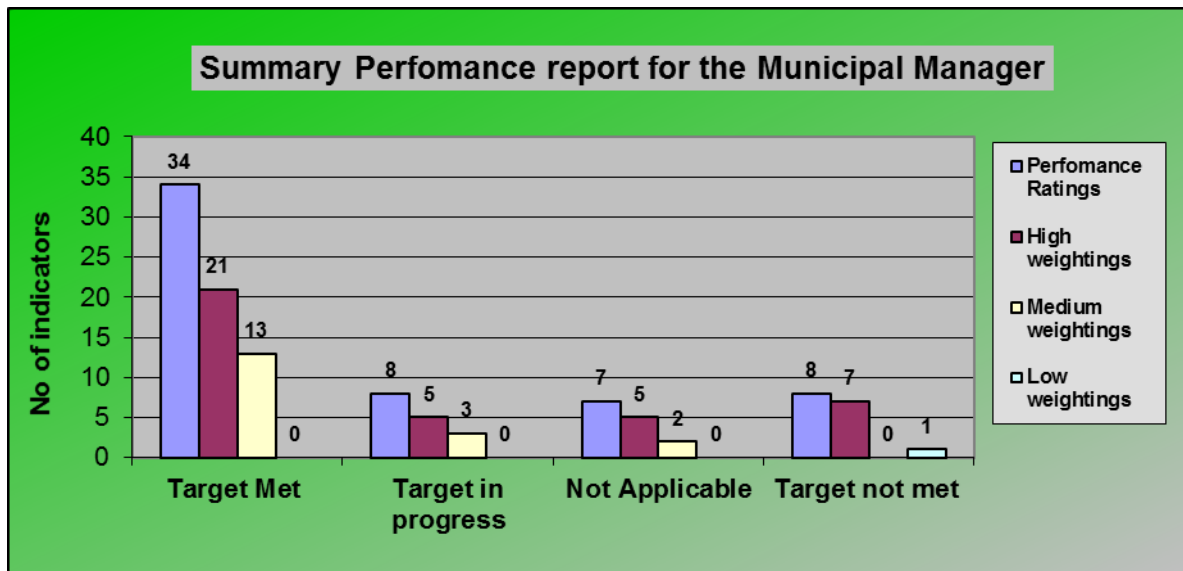
The 2014/2015 Annual Performance report was submitted to the Auditor-General on the 31<sup>st</sup> August 2015, with a Clean Audit opinion achieved.

##### INTERNAL AUDIT

The Internal Audit unit has completed 7 audit assignments and submitted 2 reports to the Audit Committee.

##### RISK MANAGEMENT UNIT

The Risk Management unit has updated the risk register for the first and second quarter and 2 risk committee meetings were held.



## **3.2 TECHNICAL SERVICES**

### **HIGHLIGHTS ON ACTUAL PERFORMANCE**

To ensure uninterrupted water and sanitation services, the turnaround time for reinstating water within 48 hours and sanitation within 24 hours, is at 100%.

Household connections with access to water can only be done when progress on the ground is complete therefore no households have been targeted for end of December 2015, however progress on construction is monitored quarterly.

Household connections with sanitation services is 1731 against a target of 1300, target has been exceeded by 33% for this quarter.

Blue drop and green drop assessments are monitored monthly to ensure National Standards are maintained.

### **CHALLENGES**

- Some projects were delayed due to cash flow constraints.
- Projects have to be put on hold due to shortage of funds.
- Delays were caused by underground testing of water.
- Department of Water and Sanitation approval is awaited before the feasibility study commences.
- One project had to be moved to the next financial year due to funds being re-allocated.

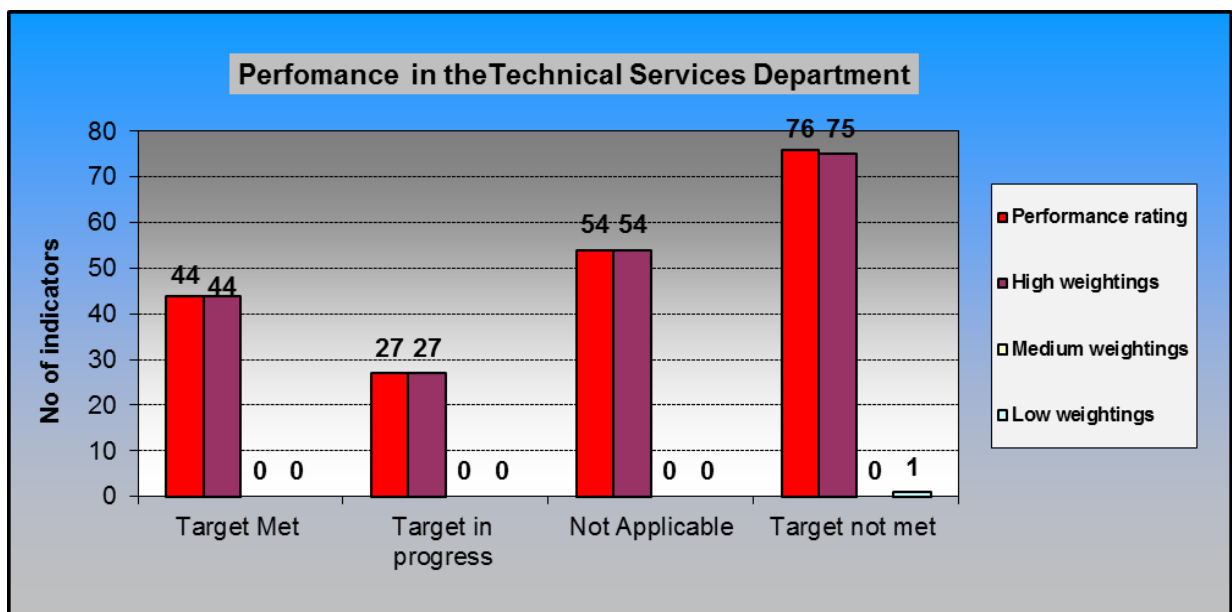
### **MEASURE TO IMPROVE PERFORMANCE/CORRECTIVE MEASURES**

- Targets to be reviewed during the budget and SDBIP adjustment process.
- Consultants requested to submit revised project programmes to fast track progress.

### 3.2.1 EXPENDITURE

The overall expenditure on capital projects are as follows:

PROJECTS	ORIGINAL BUDGET	EXPENDITURE TARGET FOR DEC 2015	ACTUAL EXPENDITURE TO DATE	% SPENT TO DATE
<b>WATER</b>				
Ngcebo /KwaDukuza Water Supply	32 095 502	16 638 59,00	10 534 997.09	63%
Lower Tugela Bulk Water Supply	110 671 930	17 734 463,50	21 254 857.69	120%
Ozwothini/Phambela Water Supply (Ndwedwe Ward 4)	4 385 965	950 000,00	327 798.05	35%
Macambini Water Supply Phase 2	47 616 478	19 046 302,00	15 799 278.67	83%
Balcome/KwaSizabantu Water Supply (Maphumulo Wards 5 & 6)	35 877 062	9 350 000,00	3 615 248.49	39%
Inyoni Housing - Bulk Water Supply	1 885 965	725 000,00	7 490 820.98	1033%
Ndulinde Water Supply Scheme (Mandeni Ward 6 and 11)	15 883 550	7 367 836,00	7 973 839.08	108%
Wosiyane Extension - water supply	2 105 263	1 250 000,00	-	0%
	<b>250 521 715</b>	<b>73 062 197.50</b>	<b>66 996 840.05</b>	<b>92%</b>
<b>SANITATION</b>				
Ndwedwe	8 771 930	5 500 000,00	4 278 950,28	78%
Mandeni	6 140 351	3 000 000,00	4 681 582,28	156%
(Maqumbi) Maphumulo	8 771 930	5 500 000,00	4 704 337,56	86%
Inyoni Housing - Bulk Sewer	1 140 351	300 000,00	1 456 787,14	486%
Mdlebeni Sewer	2 192 982	350 000,00	-	0%
Groutville Waterborne Sanitation	19 214 720	4 840 844,00	6 960 041,59	144%
Darnall Sewer Rehabilitation	3 368 421	350 000,00	-	0%
Driefontein Sewer Package Supply (Phase 1)	2 192 982	200 000,00	47 134.50	24%
Mandafarm housing project Bulk sewer	1 315 789	450 000.00	0	0%
Sundumbili WWTW	2 105 263	500 000.00	0	0%
iLembe DM School Sanitation Project	13 157 895	0	0	0%
	<b>68 372 614</b>	<b>20 990 844,00</b>	<b>22 128 833,35</b>	<b>105%</b>



### **3.3 FINANCE DEPARTMENT**

#### **HIGHLIGHTS & PROGRESS ON ACTUAL PERFORMANCE**

The department has done well once again with the achievement of a Clean Audit opinion for the 2014/2015 financial year. Auditor-General (AG) findings have decreased by 75% which is an improvement when compared to 64% reported in the previous financial year.

#### **THE BUDGET UNIT**

Implementation and monitoring of Standard Operating Procedures (SOP), AG key controls and AG dashboard are being done monthly for maintenance of clean administration. The financial statements are prepared on a monthly basis to ensure compliance with the year-end action plan. All statutory reports are submitted to National and Provincial Treasury by deadline.

#### **ASSETS AND LOGISTICS UNIT**

The asset and logistics department continues to implement the principles effectively by conducting frequent asset verification with 2 conducted on movable assets (including 4<sup>th</sup> quarter for 2014/2015 financial year). The verification of immovable assets (for the 2014/2015 financial year) was done and monthly reconciliation between the asset register and the financial statements has been done for the past 6 months. 35% of Capital expenditure to Total expenditure was reported which is above the norm of between 10% and 20%.

#### **REVENUE UNIT**

As at end of December 2015, 100% of overdue accounts were restricted, 30% of debtors over 120 days were handed over to attorneys for collection. Revenue growth was at 14% which is an improvement when compared to 1% reported in quarter one.

#### **SUPPLY CHAIN MANAGEMENT UNIT**

The annual procurement plan is at 74% implementation to date, 2 consolidated reports on the performance of service providers were done. The contract register is updated regularly as and when projects are awarded.

Inventory management continues to ensure stock take and reconciliations are done monthly and all variances are resolved within 14 days.

#### **THE EXPENDITURE UNIT**

Debt coverage is at 35% which is good when compared to the norm of 45% and below. The current ratio is at 1.23:1. Creditors are paid within 26 days. There was no irregular, fruitless and wasteful and unauthorised expenditure reported as at end of December 2015.

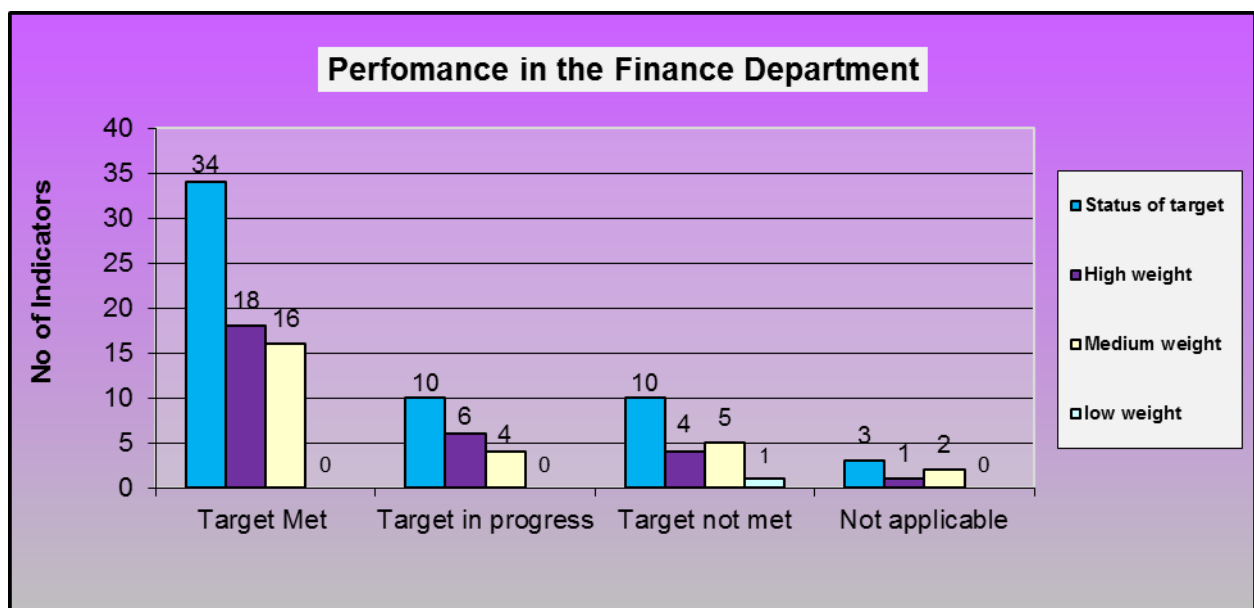
#### **CHALLENGES**



- The half year average revenue collection rate was at 56% against target of 65% and the average number of days taken for the municipality to receive payment from consumers was 261 days.
- The turnaround time for processing of bids has increased due to delays in specifications from user departments and insufficient funds available for the projects.
- By the end of December 2015, 10 days cash on hand was reported which is indicating a challenge to the liquidity of the District.
- VAT refund is still outstanding due to the SARS VAT audit taking place and this has affected the cash/cost coverage ratio.

## MEASURES TO IMPROVE PERFORMANCE

- The SCM unit will exercise due care in conducting a market analysis to assist in estimating transactional values prior to the process unfolding and also to ensure adherence to the targeted procurement timelines.
- The SCM unit will ensure close monitoring of compliance with the annual procurement plan and timetable in awarding bids.
- The SARS claims will be released upon conclusion of the VAT audit.
- Council has embarked on the implementation of austerity measures in an attempt to enforce stringent cash flow measures.



### **3.4 CORPORATE SERVICES**

#### **HIGHLIGHT AND PROGRESS ON ACTUAL PERFORMANCE**

The reports on the performance of service providers are being done timeously by the department with 6 monthly reports prepared and submitted to SCM by the stipulated deadline. Effective risk management is being done by the department as the risk monitoring tool is being updated monthly and risk management meetings are attended regularly. All monthly and quarterly performance reports are submitted timeously with portfolios of evidence. Two performance reviews were conducted with the corporate services management to ensure performance is monitored effectively. As at 31 December 2015, there was no irregular, fruitless, wasteful and unauthorised expenditure reported.

#### **HUMAN RESOURCE MANAGEMENT**

Human resource policies were work shopped and the consultation process was done as per target. The skills audit has been done internally due to implementation of austerity measures in the municipality and the report was submitted to MANCO and LPA for input. In terms of skills development the department is progressing well with 16% of general workers registered for the artisan course and 14 staff enrolled for the undergraduate degree/diploma. The employment equity plan has been developed internally. Five employee wellness programmes were successfully conducted to date against a target of two.

#### **ICT UNIT**

The Service Level Agreements were renewed before the expiry date. The amended ICT security and usage policy has been submitted to council for consultation. The IT disaster recovery plan testing has been done and a report has been prepared with the results. The installation of the Telemetry system is on track as per target with 50% progress.

#### **LEGAL SERVICES UNIT**

Legal matters are 100% resolved as per target excluding cases which become the subject of contested litigation. The number of days for drawing up and vetting legal documents is 3, 83 days which is ahead of target of 10 days. 100% of service level agreements are finalised with one month.

#### **SUPPORT SERVICES**

Co-ordination of council meetings is on track for all Council and Exco meetings.

#### **ENVIRONMENTAL HEALTH & SAFETY UNIT**

The Environmental health department is on track with all targets, 267 sites were serviced in terms of vector control, 147 water samples were taken and analysed in line with water quality monitoring, municipal health services functions are at 100%

to date and 41 health education awareness campaigns were held. A total of 462 food handling premises were inspected against a target of 380.

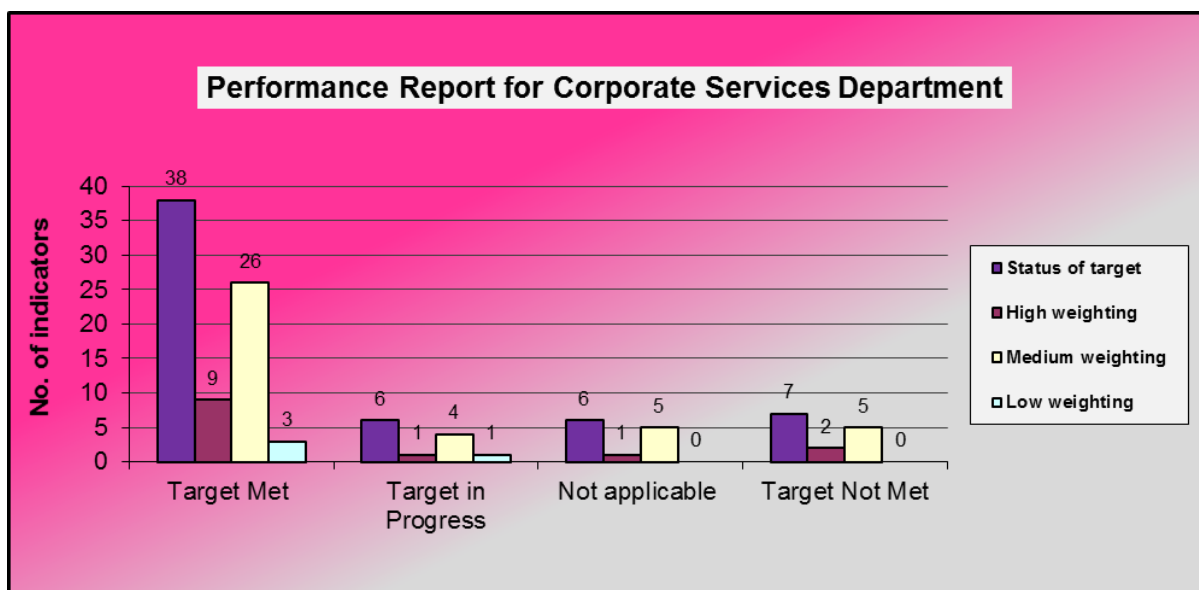
Occupational health and safety is on track and ahead of target with 61 staff trained and 48 sites inspected to ensure a safe and healthy working environment.

## CHALLENGES

- The department ensures the dates are set but the challenges are beyond control of the department when some of the employees are not available to attend induction.
- The electronic organisational structure target was not met but work is in progress, as all positions have been captured, but some information is still outstanding and has to be captured on the system before the reports can be generated.
- Training of employees target could not be met due to austerity measures implementation.
- SALGA training forms were sent out to Councillors to enrol for training, only 3 out of 15 responded.
- Currently only critical posts are being filled due to cash flow constraints.
- The automated records management system was not achieved as the upgrade of the network must be done before implementation.
- All portfolio committee meetings are scheduled regularly, when meetings are requested to be cancelled or postponed it is beyond the department's control.

## MEASURES TO IMPROVE PERFORMANCE/CORRECTIVE MEASURES

- Review of some targets to be done during the adjustment process.
- Employees not inducted in December 2015 will be invited to next session.
- Posts will be filled as and when the financial situation improves.
- The upgrade of the registry will be implemented in conjunction with the upgrade of the network infrastructure.



### **3.5 CORPORATE GOVERNANCE**

#### **HIGHLIGHTS AND PROGRESS ON ACTUAL PERFORMANCE**

Heritage celebration were successfully hosted with a total 5 to date. The annual report has been consolidated and will be completed and all legislation will be complied with as per deadline of end January 2016. There was no irregular, fruitless, wasteful and unauthorised expenditure reported during the first half of the year.

#### ***CORPORATE COMMUNICATION UNIT***

Effective public awareness on municipal business through information dissemination continues with 22 Mayoral interviews and 61 on going advertorials in the print media.

Coordination of the intergovernmental forum meetings has been hosted with 2 meetings to date as planned.

#### ***DISASTER MANAGEMENT UNIT***

Emergency relief aid maintains the target of 100%, as all reported incidents are responded to. A total of 13 planned awareness campaigns were held and 100% of unplanned requests were held. Eight planned capacity building sessions and all requested sessions were held to create resilient and proactive communities when disasters occur. The Disaster Management Communication system has been relocated, testing has been done and staff training continues. Currently, the department is using mobile devices to assess, monitor and respond to incidents and disasters. The District Disaster Management advisory forum continues to be functional with 2 meetings held to date.

#### ***CORPORATE GOVERNANCE/SPECIAL PROGRAMMES UNIT***

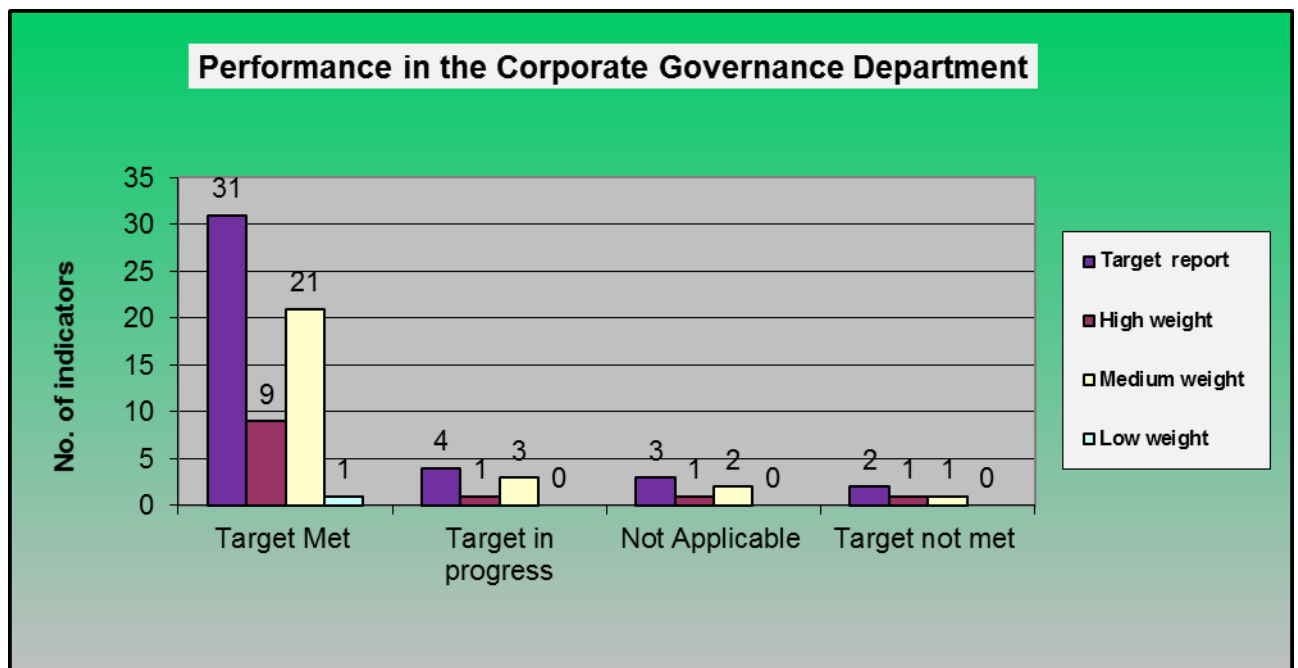
The District concept document was developed in preparation for the World Aids day event which was successfully hosted on the 19 November 2015. HIV/Aids awareness campaigns were held with 6 to date against a target of 4. Special programmes in terms of gender and youth were held with 1091 youths benefitting from the youth programme.

#### **CHALLENGES**

- Some targets were not met due to financial constraints as the priority is on drought that iLembe is currently experiencing.

#### **MEASURES TO IMPROVE PERFORMANCE/CORRECTIVE MEASURES**

- Targets to be reviewed during the SDBIP adjustment process.



### **3.6 MUNICIPAL ENTITY – ENTERPRISE ILEMBE**

In terms of section 93B of the Municipal Systems Act, the parent municipality must ensure that the performance objectives and indicators for the municipal entity are established by agreement with the entity and included in the municipal entity's multiyear business plan in accordance with section 87 (5) (d) of the MFMA. Therefore the mid-term report for the entity is included.

#### **HIGHLIGHTS AND PROGRESS ON ACTUAL PERFORMANCE**

The Entity has done well once again on the achievement of a Clean Audit opinion for the 2014/2015 financial year and continues to ensure it is maintained. There was a 50% decrease in the Auditor-General findings when compared to the 2013/2014 financial year, with no repeat findings.

In terms of open fields the entity has 7 new farms and 44 existing farms that are maintained. iLembe winery draft agreement for the sustainability plan has been drawn up. The draft ownership model is in progress for the iLembe vineyards.

The development of the master plan for broadband phase 2 is underway. A total of 22 co-operatives were registered to increase new job opportunities and 21 co-operatives were trained to promote skills development.

Six business networking sessions were attended to facilitate business retention and expansion. A progress report was done on the entrepreneurship competition.

To capitalise on tourism potential 4 exhibitions were attended, 4 adverts were done in relevant publications and the progress on the development and finalisation of the tourism website is on track. The draft terms of reference for the official tourism guide has been developed. Four events were hosted for the purpose of increasing visitors to the District. The district tourism strategy is in progress and on track with

targets set, the terms of reference has been developed, the service provider is appointed, the inception and situational analysis have been done.

Percentage of employees trained is at 24, 83% ahead of target of 20%.

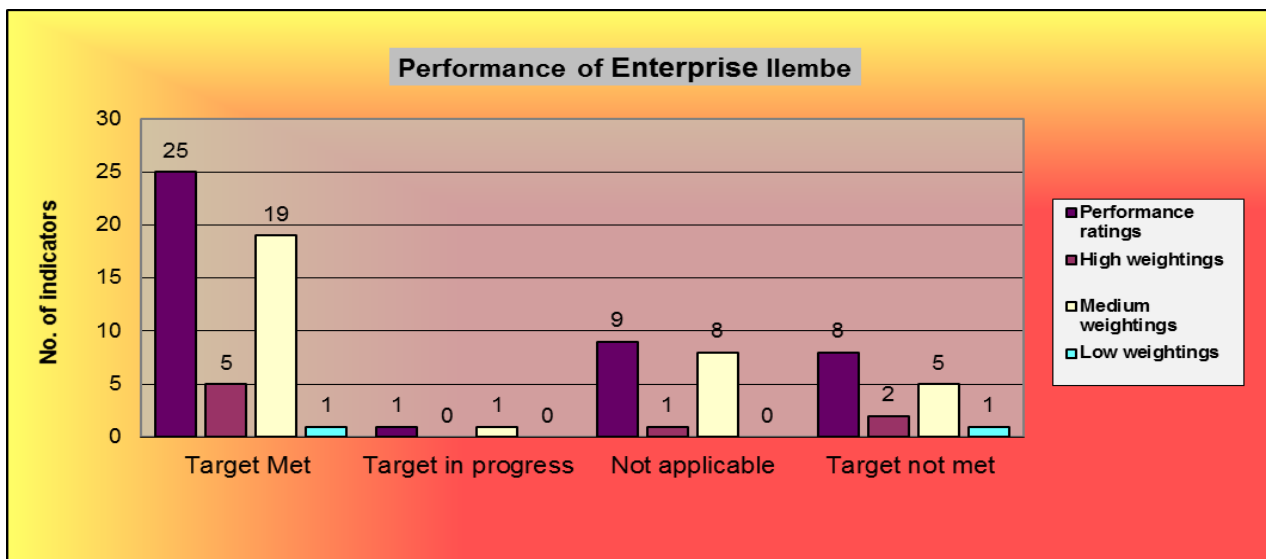
The cash flow situation is good with a cost coverage ratio of 2.48:1 and 77 days cash on hand. Monthly financial information reports and performance management reports are submitted to the District, timeously. Board meetings are held to ensure effectiveness of the Board of directors with 2 held to date.

## CHALLENGES

- The drought has affected the yields on the grounds, therefore the percentage of produce from the local farmers has decreased.
- There were delays in packaging the SMMEs for funding purposes, as currently they are being profiled.
- There was over expenditure on operational budget due to grant monies expended which were not budget for.

## MEASURES TO IMPROVE PERFORMANCE

- To intensify support provided to the farmers.
- To ensure the budget is included during the adjustment process.



#### 4. PERFORMANCE OF SERVICE PROVIDERS

Section 39 (g) of the ILembe District Municipality's Supply Chain Management Policy requires the accounting officer to establish and implement an effective system of logistics management, which must include the monitoring and review of the supply vendor performance to ensure compliance with specifications and contract conditions for particular goods or services

#### PERFORMANCE ANALYSIS AND RATING CRITERIA

For contractor performance rating purposes, the following rating criteria is being used:-

PERFORMANCE WEIGHTING		
1	POOR	Performance did not meet most contractual requirements and contains serious problem(s) for which correction actions were ineffective
2	SATISFACTORY	Performance did not meet some contractual requirements, contractors actions appear only marginally effective or were not fully implemented.
3	GOOD	Contractual performance of contractor contains some minor problems for which corrective action taken by the contractor appear or were satisfactory
4	VERY GOOD	Performs meets contractual requirements some minor problems for which corrective action taken by the contractor were effective
5	EXCELLENT	Performance meets contractual requirements with few minor problems for which corrective actions by contractor were highly effective.

Project Managers are required on a monthly basis to submit reports detailing their assessment of the contractors' performance responsible for the implementation of their projects. This includes submission of a complaint where there is poor performance on the side of the contractors, in which case, the provisions of MFMA Circular 43 shall apply leading to the restriction of defaulting contractors from any future dealings with the State.

The performance ratings of service providers are as follows:

SERVICE PROVIDER PERFORMANCE REPORT															
2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS							
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	
<b>TECHNICAL SERVICES</b>															
BLACK BALANCE					√									√	
ROYAL HASKONING DHV							√							√	
IBHONGO CONSULTING							√							√	
SIVEST							√							√	
ZIYANDA CONSULTING							√							√	
MSW CONSULTING							√							√	
IMPANDE							√							√	
MADAN SINGH ASSOCIATES							√							√	
DARTINGO CONSULTING							√							√	
MAKHAOTSI NARASIMULU & ASSOCIATES							√							√	
LINDA MASINGA ASSOCIATES							√							√	
ZAI CONSULTING							√							√	



SERVICE PROVIDER PERFORMANCE REPORT

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	PO OR NOT ENGAGED	NO REPORT SUBMITTED		EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
MASITHU CONSULTING						√								√
MVULA TRUST						√								√
JOAT CONSULTING						√								√
HATCH GOBA						√								√
EAST COAST IRRIGATION						√								√
BPB SINDI CIVILS						√								√
R & B PIPELINES						√								√
ASPHALT CONSTRUCTION						√								√
HIDROTECH INFRA						√								√
HT CIVILS						√								√
SUNSET BEACH TRADING						√								√
NORTH COAST WATER RETICULATION						√								√
UNICON CONSTRUCTION						√								√
FIRST WORKS 119 CC						√								√
NDISHI STHOMBE JV						√								√
EGXENI CONSTRUCTION						√								√

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
RGZ PROJECTS							√							√
SIYADUDULA CONSTRUCTION							√							√
MADONDO HUGHES CC							√							√
LIHLENATHI CONSTRUCTION							√							√
AKWANDE CIVILS							√							√
MVUMISI TRADING							√							√
LONG ISLAND TRADING							√							√
THABIMNDENI CONSTRUCTION							√							√
KULU CIVILS & PROJECT MANAGERS							√							√
UMUZI CIVILS							√							√
INYAMEKO TRADING							√							√
LINDOKUHLE ENGINEERING							√							√
NOKWEJA ENGINEERING							√							√
PHINGOSHE TRADING							√							√

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
UMHLABOMUSHA TRADING							√							√
P THREE TRADING ENT							√							√
INGQOLOBANE PROJECTS							√							√
GWSB CONTRACTORS							√							√
THUBA CONSTRUCTION							√							√
KACELE TRADING							√							√
UMNIKE TRADING							√							√
GODIDE ENGINEERING							√							√
ABANGANI PROJECTS							√							√
VALAMEHLO TRUCK SALES							√							√
TAKITSI TRADING						√								√
MALUTHULI CONSULTING							√							√
KK GARDENS WORLD							√							√

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
NGOTSHA CONSTRUCTION							√							√
SIBA FAMILY TRADING ENT							√							√
OKAMDEKENI TRADING							√							√
RICINZ CONSTRUCTION							√							√
ILUNGELO LAMI TRADING							√							√
MAFUKU TRADING							√							√
NOMAPHENDUKA TRADING							√							√
MIDMAR PLANT HIRE							√							√
B N KIRK		√								√				
SAPPI		√								√				
UMGENI WATER	√									√				
SEMBCORP SIZA WATER	√								√					
GLEDHOW SUGAR			√							√				
CORPORATE GOVERNANCE														
AURECON				√						√				
ISIDINGO SECURITY				√						√				

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS							
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	
<b>CORPORATE SERVICES</b>															
KENVOLKS MOTORS	√							√							
CMH COMMERCIAL PINETOWN	√							√							
SUPERTECH PANEL BEATERS	√							√							
CHRYSLER JEEP DODGE UMHLANGA	√							√							
COASTAL AUTO SERVICES	√							√							
TREVS AUTO SERVICES						√							√		
DOLPHIN COAST TOWING & REPAIRS	√							√							
MOTOR KING	√							√							

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
ONE STOP AUTO INDUSTRIES & BREAKDOWN SERVICES	√							√						
STANGER MOTOR WORLD	√							√						
SONKE CONSULTING				√							√			
HLUNGA CONSULTING			√								√			
OPTICAL NETWORK SOLUTIONS			√								√			
DIMENSION DATA				√							√			

**SERVICE PROVIDER PERFORMANCE REPORT**

2015/2016 Q1 PERFORMANCE RATINGS								2015/2016 Q2 PERFORMANCE RATINGS						
COMPANY NAME	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	POOR	NOT ENGAGED	NO REPORT SUBMITTED
GIJIMA TECHNOLOGIES				√							√			
UNIQUEST TRAVEL				√							√			
TRAVEL WITH FLAIR				√							√			



## **5. CONCLUSION**

The PMS Unit continues to provide a support role to all departments to ensure that performance reports are accurate, credible and reliable. All monthly progress and quarterly reports are submitted to MANCO for discussion and input to ensure issues are raised and discussed and departments are aware of highlights and challenges. Quarterly reports are then submitted to Exco for approval.

The quarter 2/bi annual departmental reports are attached as annexure B and the progress on incomplete projects for the previous financial year is under Annexure A

The Ilembe District wishes to reinforce its commitment and dedication in ensuring the service delivery and changing the lives of the people within our district.

SIGNED BY

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**HONORABLE MAYOR**  
**CLLR S.W. MDABE**



# **ANNEXURE**

## **A**

# **ANNEXURE**

## **B**